



Valley Art Center Artist Contract
52nd Annual Juried Art Exhibition

November 3 – December 13, 2023

IMPORTANT DATES

Artwork Delivery Dates Friday, October 27, 10 a.m. – 4 p.m.
Saturday, October 28, 10 a.m.– 2 p.m.

Artwork Pick Up Dates Thursday pick up, Dec 14, 10 a.m.– 4 p.m.
Friday pick up, Dec 15, 10 a.m.– 4 p.m.
Saturday pick up, Dec 16, 10 a.m.–2 p.m.

VAC does not have the resources to store art. Daily storage fees may apply for unclaimed art.

Opening Reception: Friday, November 3, 6 – 8 p.m.
Award Presentation 7 p.m.

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Entry Procedure and Eligibility

- Deliver your art and entry paperwork on Friday, October 27, 10 a.m. – 4 p.m. and Saturday, October 28, 10 a.m.– 2 p.m. If you are shipping your art, be sure to schedule it to arrive by Monday, October 23, 2022.
- Art that has been previously displayed at Valley Art Center is not eligible. Accepted work, if exhibited, will not be eligible to enter future VAC exhibits.
- **All artworks must be properly finished and ready for exhibit. All 2D work MUST be wired for hanging—NO SAW TOOTH HANGERS. 2D artwork not properly wired will not be accepted. Wet work will not be accepted.**
- Each piece must be clearly labeled with an entry tag. For curating and jurying purposes, the tag should be attached to the back and then folded over to the front of 2D work. For 3D work the tag should be fully visible when the piece is set down.
- Valley Art Center reserves the right to refuse any artwork deemed unacceptable based on presentation and/or content or lack of relevance to the theme or pieces valued above \$20,000.
- Every precaution is taken in handling piece(s) during installation and the exhibition. While on VAC premises, insurance is carried for fire, burglary and theft and is liable to the exhibitor only to the extent of its recovery under said policies. VAC reserves the right to refuse any artwork deemed “too delicate” to adequately protect during normal handling by VAC staff. Artist MUST sign a waiver assuming ALL responsibility of said artwork during installation, exhibition and dismantling of exhibit. VAC will only cover artwork should any of the above stated situations occur while artwork is on exhibit. Valley Art Center encourages all artists to carry insurance on their own artwork.
- Artist shall be responsible for costs of delivery and insurance of the exhibited works during transport to and from VAC. **Include a prepaid return shipping label inside the package when shipping art, or mail one before the last week of the exhibit.**
- Artist agrees to work being displayed throughout exhibition dates. **Artwork may not be removed earlier than December 13, 2023 at 4pm without previous agreement from the VAC Gallery manager.**
- Once in VAC possession for an exhibit, and through the entire duration of the exhibit, all sales of artists’ work generated by any means—including but not limited to artists’ self-promotion or social media posts—are under the umbrella of this contract based on the reasonable assumption that artist is promoting the specific piece or pieces at that particular time due to said piece or pieces being included in VAC’s exhibit.
- VAC shall have the right to show and use the items exhibited for the purpose of sale to its customers.
- VAC keeps **40% commission** on the selling price of all artwork sales. VAC shall pay the agreed amount (60% of marked price) to the exhibiting artist by Friday, January 26, 2024 (28 days following the end of the show on December 13, 2023).
- If your work is not for sale please mark it as such by entering “NFS” in each “Price” field on the contract and labels.
- Any piece marked NFS must still have a declared value for insurance purposes.

- **VAC does not have adequate storage space to hold work after designated pick-up dates and times.** Please note VAC will grant a grace period of 5 business days, after which artists will be charged a storage fee of \$5 per day which must be paid upon retrieval. If the artist knows there will be a conflict that prohibits pick-up during designated dates and times, the artist must arrange an appointment with the gallery manager for the artist or the artist's named representative to ensure pick-up before the end of the grace period.
- Any pieces that have not been picked up by February 23, 2024 at 4 pm - 60 days after the close of the exhibit on December 13, 2023 - will be considered abandoned and will be disposed of at Valley Art Center's discretion.
- Title of ownership and copyright of displayed artworks are retained by the creating artist unless and until the artwork is sold or considered abandoned as specifically defined by the terms and conditions set forth in this contract.
- **Participation in this exhibition implies agreement to the stated conditions of the exhibition including permission to photograph displayed work for documentation and publicity purposes.**
- **These terms may only be changed by a written amendment signed by VAC.**

Please complete all fields and return to Valley Art Center when dropping off accepted work.

PLEASE DO THIS.

Cut or fold at dotted line

For 2D work, affix tag to back of work and fold over so that the information below can be seen from the front

For 3D work affix tag so that the information below is fully visible when the piece is set down.

Please be sure that all information below this line is visible.

Title

Name

Medium

Size

Price

Phone

Cut or fold at dotted line

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FRAGILE ARTWORK WAIVER

(COMPLETE **IF** ARTWORK IS FRAGILE)

Valley Art Center (VAC) reserves the right to refuse any artwork deemed “too fragile” to adequately protect during normal handling by VAC staff and volunteers. Artist **MUST** sign a waiver holding VAC harmless for any damage the piece may incur while on VAC premises.

I, _____, would like to submit artwork deemed fragile:

(artist name)

(title of artwork)

constructed using _____
(materials used in piece)

valued at _____ for _____
(value of piece) (gallery exhibition)

I acknowledge that the above listed artwork has been deemed “fragile.”

(artist signature)

(date)

(artist–print name)

(contact phone number)

(email)

(address)

(city)

(zip)

(VAC staff signature)

(date)